



NO. AIIMS/R/HS/Stationary/Printing/2020/MRD/LPC

Date: 28.11.2020

विषय: Inviting Quotations for purchase of Stationary items with printing for Hospital Store Department, AIIMS Raipur.

NOTICE INVITING QUOTATION

Sealed quotations are invited from intending registered Stockiest/ Distributors having GST No. /relevant documents for supply of Stationary items with printing for Hospital Store Department AIIMS, Raipur and should be submitted to office of **Store Officer Room No. – 146, C-Block, Near Nuclear Medicine, Gate No. 1 AIIMS, Raipur up to 02/12/2020** before 3:00 pm. The quotations will be opened on the same day at 3:30pm. Details of item are given as under:-

S.n क्र.सं.	Name of the Item आइटम कानाम	Qty मात्रा	Make/ Model	HSN code एच.एस. एन.	UNIT RATE IN Rs. इकाई दररुमें	GST जीएसटी	UNIT RATE with GST इकाई दर करसहित	Total amount in Rs कुलमूल्य
01	Echocardiography (department of cardiology) A4 size, 80gsm paper, 100 sheet pad, single colour, single side paper	300 pad						
02	Responsibility of nursing officer to verify checklist before sending a patient to cath lab (department of cardiology) A4 size, 80gsm paper, 100 sheet pad, single colour, single side paper	300 pad						
03	Department of cardiology vital monitoring sheet 80gsm paper A3 size paper both side printing	7101 pcs						
04	RNTCP request card for examination of biological specimen for TB, A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	300 pad						
05	REFRAL FORM A4 size, 80gsm paper, 100 sheet pad, single colour, single side printing	300 pad						
06	Consent form (NEPHROLOGY) A4 size, 80gsm paper, 100 sheet pad, single colour, single side printing	400 pad						
07	Dialysis procedure (NEPHROLOGY) A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	400 pad						

08	ICMR form (covid-19) A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	300 pad						
09	Consent form (covid-19) A4 size, 80gsm paper, 100 sheet pad, single colour, single side printing	300 pad						
10	Discharge summary checklist A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	500 pad						
11	Renal biopsy notes, A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	200 pad						
12	Death investigation form A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	500 pad						
13	Brief death summary, A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	500 pad						
14	Dental evaluation (department of dentistry summary) A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	200 pad						
15	Medication administration (1 to 3 pages) record A3 size paper both side printing	3000 pcs						
16	Birth form for MRD, A4 size, 80gsm paper, 100 sheet pad, single colour, single side printing	100 pad						
17	Correction form for MRD, A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	100 pad						
18	Insurance form for mrd, A4 size, 80gsm paper, 100 sheet pad, single colour, single side printing	100 pad						
19	Vital sheet, A4 size, 80gsm paper, 100 sheet pad, single colour, both side printing	150 pad						

नियमवशर्तः:

1. Rate should be mentioned in words & figure both.
2. Taxes, if any (should be clearly mention).
3. Delivery Schedule –
 - a) Firm to supply the sample for approval, within 07 days from the date of issuing of PO.
 - b) Hod/Incharge of concerned Department must be approved the sample physically within 07 days from the submission of sample for approval.
 - c) Firm to supply the material within 15 days from the date of approval of physical sample
4. Price should be FOR Destination basis.(i.e. concerned department)
5. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10%. After expiry of delivery period material cannot be accepted without extension of delivery period.
6. Quotation No/Name and Due date of opening must be written on top of envelop.
7. GST rates applicable on your quoted item may please be confirmed. **HSN code** for each item should be clearly mention.

8. Please confirm if there any change (Upward/Reduction) in your Basic Price structure. And you are also requested to pass the Input Credit as per the following Anti Profiteering Clause of GST. "Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices.
9. In the event of increase in price, detailed justification and supporting evidence may be submitted for our consideration.
10. The GST registration details may please be furnished.
11. 100% payment against receipt and acceptance of material.
12. Validity of offer should not be less than 90 days
13. Quantity may be increase or decrease as per requirement of this institute at the time of placement of order. No Part supply or Part Payment will be entertained.
14. RTGS detail required for payment purpose.
15. Expenditure will be debitable to GIA-general.
16. Brand & Make should be clearly mentioned in offer (If require).
17. AIIMS Raipur reserve the right to place the order for full or part quantity to one or more items.
18. Due to COVID-19 Situation, the quotation & relevant documents are also accepted on email quotations.hs@aiimsraipur.edu.in. Bidder should submit the quotation on or before 02/12/2020 up to 03:00 pm.

Stores Officer (H)
AIIMS Raipur (C.G.)